



## Cook Islands Ministry of Foreign Affairs and Immigration Variation of Conditions Form

**ALLOW UP TO 20 WORKING DAYS TO ASSESS THIS APPLICATION**

You should use this form if you wish to vary the conditions of the current visa and permit you hold.

### Which type of visa and permit do you currently hold

International Worker <input type="checkbox"/>	International Child <input type="checkbox"/>	International Adult Student <input type="checkbox"/>
Special Spouse <input type="checkbox"/>	Other _____ <input type="checkbox"/>	
Current Visa & Permit Number:		Expiry Date:

### Section A: Applicant's personal details

#### A1. Name as shown in passport

Family/last name:		Given name(s):	
Permit number:		Expiry date:	

#### A2. Passport details

Passport Number:		Country of Issue:		Expiry date (DD/MM/YY):	/ /
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### Section B: Contact details: *Note: only complete if details have changed since your last application*

B1. Current residential address:			
B2. Phone Number/s:		B3. Email:	
B3. Do you authorise any other person act on your behalf? <i>Note: the person acting on your behalf will receive all communication about your application from Cook Islands Immigration.</i>		Yes <input type="checkbox"/> No <input type="checkbox"/>	

#### B4. If yes, please provide the name, address and contact details for this person:

Name:			
Address:			
Phone Number/s:		Email:	

**Section C. Variation of Work conditions****C1. Who is your new or additional employer:**

Current Address: \_\_\_\_\_

Phone Number/s: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have a letter of offer: \_\_\_\_\_

Yes  No 

Do you have a contract: \_\_\_\_\_

Yes  No **C2. If you have a sponsor, does the sponsor agree to this request?**Yes  No 

If yes, sponsor please sign and date here:

(attach a support letter)

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**C3. Does your primary employer agree to this request?**Yes  No 

If yes, primary employer please sign and date here:

(attach a support letter)

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**D. Declaration**

I understand that in asking for a variation of conditions, I must still continue to abide by the conditions of my primary visa and permit. My permit may be cancelled if I do not abide by these conditions.

I understand that my permit's expiry date will not change with this variation in conditions. I understand that I must renew it or leave the Cook Islands before this expiry date or risk becoming unlawful.

Signature of principal applicant \_\_\_\_\_

Date: \_\_\_\_\_

Signature of parent/guardian if principal applicant is under 18 years of age \_\_\_\_\_

Date \_\_\_\_\_

**E. Declaration by person assisting the applicant**

*If no one helped the applicant to fill in this form, this section does not have to be completed.*

**E1: Name and address of person assisting applicant:**

Family/last name: \_\_\_\_\_

Given name(s): \_\_\_\_\_

Organisation name (if applicable) and address: \_\_\_\_\_

Phone Number/s: \_\_\_\_\_

Email: \_\_\_\_\_

**E2. Declaration**

*The person assisting the applicant must read and sign their agreement to this declaration in the space below.*

- I understand that after the applicant has signed this form it is an offence for me to change or add further information, or change or add any documents attached to the form, without making a statement identifying what information or material has been changed, added or attached and by whom. If I make these changes or additions, I must state on the form what they were, who made them and the reason they were made.

- I understand that the maximum penalty for this offence is a fine of up to NZ\$10,000 and/or a term of imprisonment of up to 7 years.

- I certify that the applicant asked me to help them complete this form and any additional forms.

- I certify that the applicant agreed that the information provided was correct before signing the declaration

Signature of person assisting \_\_\_\_\_

Date: \_\_\_\_\_

## Documents required

Use the checklist to find out which documents you must provide.

<b>All applicants must provide:</b>	✓
• Copy of passport or travel document	<input type="checkbox"/>
• Copy of valid visa & permit	<input type="checkbox"/>
• Completed, signed variation of conditions form	<input type="checkbox"/>
• A Letter of offer/support from your employer	<input type="checkbox"/>
• A Letter of support from sponsor for you to take up additional work	<input type="checkbox"/>
• A Letter of support from primary employer for you to take up additional work	<input type="checkbox"/>
• Employment contract, including a job description, details of pay, and conditions of the proposed employment	<input type="checkbox"/>
• Evidence of job advertisement (advertised publicly for a continuous period of 14 days) <small>(applicable to Special Spouse and International Adult Student)</small>	<input type="checkbox"/>
• Appropriate fee	<input type="checkbox"/>

## About the information you provide

### Deciding whether you are eligible for a change in conditions

Cook Islands Immigration collects the information about you on this form to decide whether you are eligible for a change in conditions. Collecting the information is authorised by the Cook Islands Immigration Act 2021 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not, we are likely to decline your application.

### Other documents we may need

Sometimes we may ask for additional documents or information to consider with an application. You may wish to send other documents or information so that we can consider it with this application. Send photocopies only (not original documents), as these documents will not be returned to you.

If we need to see an original document, we will ask you to produce it later.